



PURCHASE ORDER NOTIFICATION REQUIREMENTS

In accordance with CPI AdamWorks Technologies Division Inc. (CPI AdamWorks) compliance to the AS9100 Standard, this form notifies all CPI AdamWorks Suppliers of the following additions to the Purchasing Terms and Conditions:

CPI AdamWorks External Providers shall ensure that CPI AdamWorks have supplied to them, and that they have provided to their sub-tier suppliers its requirements for:

- a) the processes, products, and services to be provided including the identification of relevant technical data (e.g., specifications, drawings, process requirements, work instructions);
- b) the approval of: 1. products and services; 2. methods, processes, and equipment; 3. The release of products and services;
- c) competence, including any required qualification of persons;
- d) the external providers' interactions with the organization;
- e) the extent of control and monitoring of the external providers' performance to be applied by CPI AdamWorks;
- f) verification or validation activities that the CPI AdamWorks, or its customer, intends to perform at the external providers' premises;
- g) design and development control;
- h) special requirements, critical items, or key characteristics;
- i) test, inspection, and verification (including production process verification);
- j) the use of statistical techniques for product acceptance and related instructions for acceptance by the organization;
- k) the need to:
 - implement a quality management system;
 - use customer-designated or approved external providers, including process sources (e.g., special processes);
 - notify CPI AdamWorks of nonconforming processes, products, or services and obtain approval for their disposition;
 - prevent the use of counterfeit parts
 - notify CPI AdamWorks of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain CPI AdamWorks approval;
 - flow down to external providers applicable requirements including customer requirements;
 - provide test specimens for design approval, inspection/verification, investigation, or auditing;
 - retain documented information, including retention periods and disposition requirements;
- l) the right of access by the CPI AdamWorks, their customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain;
- m) ensuring that persons are aware of:
 - their contribution to product or service conformity;
 - their contribution to product safety;
 - the importance of ethical behavior.



External Provider's requirements:

Provide CPI AdamWorks with items detailed on the Purchase Order at the delivery date promised. Quality is expected to be as promised free from Counterfeit Material and processed in an ethical manner. Product Quality and Safety is of the utmost importance.

Requirements for Notification of Product and/or Process Changes

After qualification, the Supplier shall notify CPI AdamWorks, in writing if they wish to make changes in their product and or/process, changes of their key suppliers or changes of the manufacturing facility location. Supplier will not make any changes in these items until CPI AdamWorks has determined the impact of the changes on performance, reliability, or quality, and authorized the requested change.

Requirements for the Supplier to Flow Down to Sub-tier Supplier Requirements

To ensure product performance, reliability and quality, the Supplier shall flow down to their sub-tier suppliers the applicable requirements noted in the CPI AdamWorks Purchase Order. This includes, but is not limited to the CPI AdamWorks drawing requirements, and the Government Contract Number and Rating.

Requirements for Notification / Approval of Nonconforming Product

The Supplier shall provide timely reporting of delivered nonconforming product by notifying CPI AdamWorks within twenty-four (24) hours of discovering the nonconformity. This notification to CPI AdamWorks shall provide a clear description of the nonconformity, which includes the part number(s) affected, customer name (CPI AdamWorks) and customer part number, purchase order number(s), quantities and date(s) delivered.

Management Representation, Natural Disaster Occurrence and English Language

Supplier shall promptly notify CPI AdamWorks of changes of the management representative with assigned responsibility and authority for its Quality Management System. Supplier shall promptly notify CPI AdamWorks of any occurrence of natural disaster that diminishes the Supplier's ability to deliver conforming goods or services. When specifically requested by CPI AdamWorks, the Supplier shall make all of the specified quality and design data available in the English Language.